**VOLUNTEER “Terms & Conditions”**

This agreement is as follow:

1. The volunteer hereby agrees to donate (His/her) time, effort, and services to Arabic Culture center in a volunteer capacity.
2. The volunteer understand that no compensation of any kind will be giving in exchange for these services.
3. The volunteer will participate in volunteer work from (---/---/20----) to (----/----/20---) Working a minimum of (------) hours agrees to track (His/her) submit them to the representative at the end of each (day/week/month).
4. The volunteer or the representative may terminate this agreement early at any time “with 2 weeks’ notice in advance”, for any reason, without penalty.
5. The volunteer agrees to undergo all necessary training to perform (His/her) duties. The volunteer will be brought on primarily to (-----------------------------------------------------).

The Volunteer may be asked to perform other duties at any time.

1. The volunteer agrees to abide by the rules, regulations, orders and request provided by Arabic Culture Center rulebook, (His/her) supervisors, and the representative. Failure to do so may result in termination.

**Arabic Culture Center Representative Volunteer**

**Name: ----------------------------------------- Name: -----------------------------------**

**Signature: ------------------------------------ Signature: ------------------------------**

**Date: ------------------------------------------- Date: -------------------------------------**